

Branch Manager

Staten Island, NY · Full-time · **\$125k**

Branch Manager

Location: Staten Island, NY

Salary: \$125,000 + Quarterly Bonus + Benefits

Benefits: Health, Dental, Vision, 401k w/ Match, PTO

Job Type: Full-Time

Schedule: M-F, 7:00 AM–5:00 PM, plus two rotating Saturdays per month, 7:00 AM–12:00 PM

Branch Manager Description

Our client, a wholesale distributor, is looking for a hands-on Branch Manager to manage and grow their operation in Staten Island, NY. In this role, you will oversee the day-to-day branch operations while driving sales, managing inventory, and leading the team. The Branch Manager will be responsible for growing the business, re-engaging existing customers, developing new accounts, improving inventory accuracy, and keeping the branch running efficiently. This is a great opportunity for a strong leader who enjoys being involved in the business, solving problems, and driving results.

Branch Manager Responsibilities

- Lead day-to-day operations of the branch, including sales, warehouse, inventory, logistics, customer service, and administrative functions
- Own branch performance and profitability, partnering with leadership to review results, identify opportunities, and improve performance
- Drive sales growth by developing new accounts and re-engaging dormant customers
- Build strong relationships with contractors and other B2B customers and serve as a resource to the sales team
- Lead, coach, and hold a team accountable for performance, customer service, and daily execution
- Oversee warehouse operations, inventory accuracy, receiving, transfers, order fulfillment, and delivery coordination
- Establish priorities for the branch and ensure the team follows through
- Monitor inventory and cycle counts, identify discrepancies, and implement corrective action
- Ensure the branch, warehouse, vehicles, and surrounding property are safe, clean, organized, and running efficiently
- Communicate regularly with company leadership and collaborate across departments

Branch Manager Qualifications

- Supervisory or management experience required
- Wholesale distribution experience required
- Experience in plumbing/HVAC, electrical, or another contractor-focused B2B distribution environment required
- Proven ability to lead a team, establish accountability, and drive results required

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