Production Planner/Inventory Control Specialist

Vancouver, WA · Full-time · **$70k–90k**

Production Planner/Inventory Control Specialist
Location: Minutes north of Vancouver, WA
Salary: $70,000 - $90,000 DOE + Bonus Potential + Benefits
Benefits: Medical, Dental, Vision, Life Upon Hire; 401(k) with 4% Match & Immediate Vesting; PTO
Job Type: Full-Time
Start Date: ASAP
Sponsorship: Not Available

Production Planner/Inventory Control Specialist Description

Our client in the manufacturing industry is looking for a Production Planner/Inventory Control Specialist to join their operations team. In this role, you will be responsible for production scheduling, inventory management, purchasing, and vendor relationship management. You will ensure raw materials flow efficiently from supplier to production line in this fast-paced, continuous manufacturing environment. If you are skilled at production planning, have experience in inventory control, and are interested in learning or refining purchasing responsibilities, this may be the perfect role for you. This is an exciting opportunity to join a rapidly-growing, women-owned company that values professionalism, productivity, and clear, open communication.

Production Planner/Inventory Control Specialist Responsibilities

- Build and manage daily/weekly production schedules to meet demand and business objectives
- Ensure materials, labor, and production resources are aligned to manufacturing schedule
- Convert customer orders into production plans and scheduling requirements
- Monitor production performance output; identify variances/adjust schedules as needed
- Partner with Operations, Customer Service, and Supply Chain teams to drive on-time delivery
- Lead MRP-driven purchasing activities across two facilities
- Maintain optimal raw material, finished goods inventory levels
- Monitor inventory accuracy and need for replenishment in timely manner
- Evaluate/source suppliers against quality, cost, delivery standards; maintain key relationships
- Maintain pricing agreements; review quotations and issue PO’s per company policy
- Develop vendor performance metrics and supplier scorecards
- Maintain accurate ERP records - inventory, purchasing, material tracking updated in real time
- Ensure effective recordkeeping during manufacturing process from receipt to finished goods
- Communicate proactively on supply disruptions, delays, and production issues across operations
- Partner with Customer Service, Operations, Finance, and Plant Leadership on shared objectives

Production Planner/Inventory Control Specialist Qualifications

- 2+ years manufacturing production planning experience required
- Experience with inventory control required
- Experience or interest in purchasing, supply chain, and vendor/supplier management required

- Experience with ERP/MRP system required
- Strong mathematical skills required

Apply: https://twonice.hire.trakstar.com/jobs/fk0zi2t/?apply=true

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